



UK Town and Gown Association Limited

Webinar Registration Form

This form will ensure that you have secured your place at your chosen webinar. Confirmation will be sent once both the order form and new customer form (if applicable) has been received.

If you have any queries, please email info@uktga.org.

Section One: Contact Details

Full Name:	
Job Title:	
Institution/ Organisation:	
Email:	
Mobile/ Telephone Number:	

Section Two: The Delegate(s)

Please list all the attendees you wish to book in:	
Full Name:	Email:



Section Three: Webinars

Which Webinar would you like to attend?
Tuesday 25 th February 2025, 10am-11am Speed Networking: Creating Conversations Between Civic Partners
Wednesday 26 th March 2025, 1pm-2pm From Chaos to Clean: Sharing Practices on Student Move Out
Wednesday 23 rd April 2025, 1pm-2pm 'Hello Neighbour': tools, tips and tricks to improving student and local resident relationships
Wednesday 21 st May 2025, 12.30pm-1.30pm Showcasing the QCAP model: Supporting places and communities through engagement, research and impact
June 2025 date TBC Leadership Changes Impacting the Town-Gown Relationship
July 2025 date TBC Students vs Landlords: Who Wins in the Renters' Bill Shake-Up?

Section 4: Payment

The cost of each webinar is £50.00 (no VAT) per session per attendee.

How would you like to pay?

BACS

Secure online payment link

Telephone (credit/ debit card) – Monday to Friday 8am to 12pm.

(If you are unable to get through, please call again or email the SU Finance Team finance.su@manchester.ac.uk for an appointment.)

Does the invoice need to include a purchase order number?

No

Yes – please include a copy or provide one here _____

Have you previously paid the University of Manchester Students' Union (Th1rt3en Media Limited)?

Yes – please return this form to info@uktga.org.

No – please complete the New Customer Form on the next page

NEW CUSTOMER FORM



The information on this form will be used to create a finance account for invoicing purpose and should accurately reflect the organisation's main and finance details.

COMPANY DETAILS
COMPANY NAME:
DELIVERY ADDRESS:
POST CODE:
TELEPHONE:
CONTACT EMAIL:
FINANCE CONTACT:
FINANCE CONTACT EMAIL:
FINANCE TELEPHONE:
COMPANY REG NUMBER:
CHARITY NUMBER:
COMPANY VAT NUMBER:

OFFICE USE ONLY
FORM RECEIVED BY:
DATE PROCESSED:
CUSTOMER ACCOUNT NUMBER:

Ref: **32502-UK-TGA**

WE REQUIRE OUR CLIENTS TO PAY WITHIN 30 DAYS FROM DATE OF INVOICE.
SIGNATURE:
NAME:
POSITION:
DATE:

